

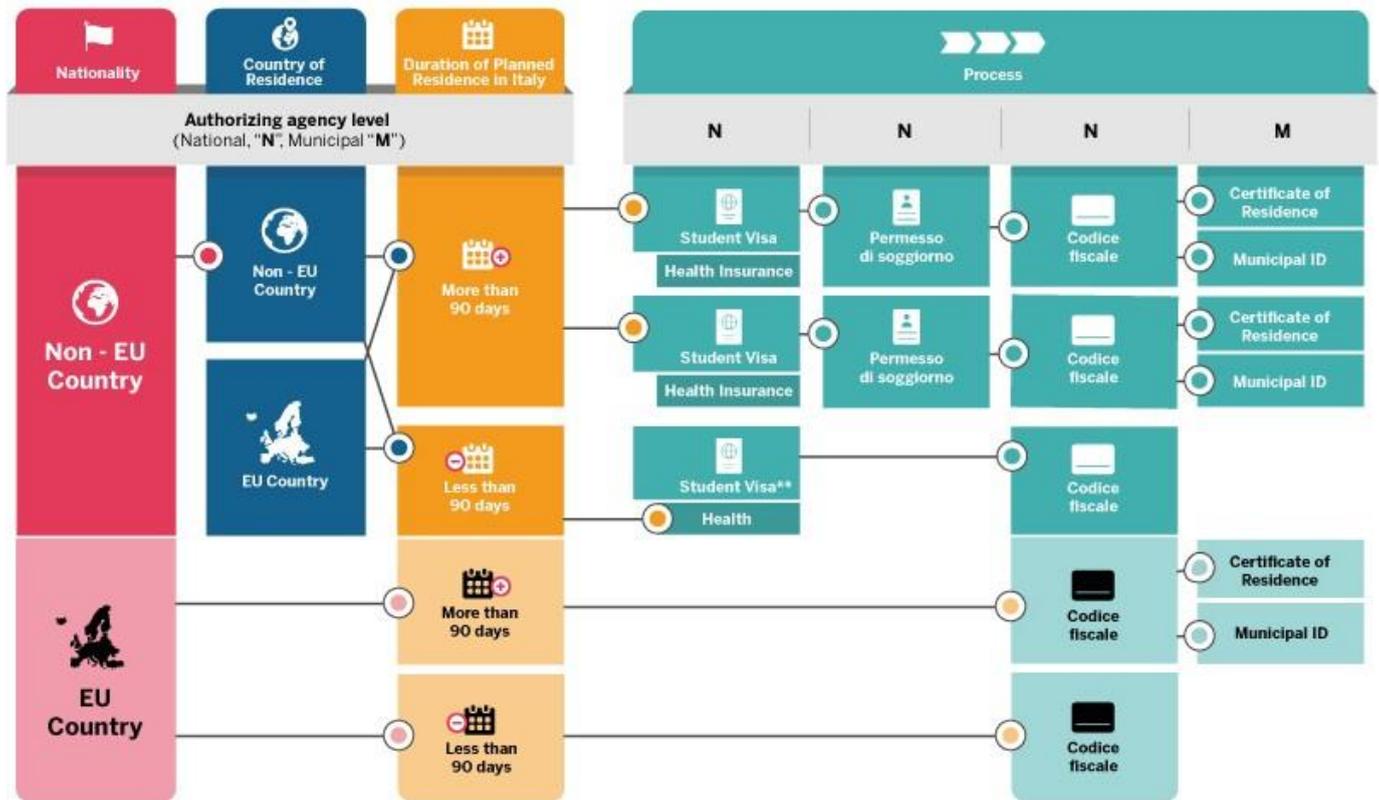
STUDENT BOOKLET



**ALL THE PROCEDURES YOU
NEED TO COMPLY WITH TO
SETTLE YOUR LIFE IN MILAN**

YES MILANO

IMMIGRATION PROCESS CHART FOR FOREIGN STUDENTS (EU AND NON-EU)* IN MILANO



*Source: online government (Italian national and municipal, and foreign) and non- government (universities, popular blogs, travel sites, etc.) websites.

** Need for Student Visa and Health insurance for stays of less than 90 days varies by nationality (e.g., not needed for US nationals; needed for Chinese nationals).

NON-EU STUDENT VISA AND ENTRY REQUIREMENTS IN MILANO

Duration of Stay in Italy: More than 90 days¹.

Step 1: Student Visa (obtained in country of residence):

a. Process:

- You may apply for a **Student Visa** by making an **online appointment** to go in person to the **Italian Embassy or Consulate** in your country of legal residence **not more than 90 days before the start of study term in Italy**.
 - There may be multiple Italian Embassy and Consular Offices in your country of legal residence. Please consult the [il Visto per l'Italia](#) page of the Italian Ministry of Foreign Affairs to find the location, website, and contact details for the Italian Embassy/ Consulate in your assigned Consular District. You will not be able to obtain your Student Visa at other Embassy or Consulate locations.
- When booking online, an appointment may not be available for **one to two months**, so it is recommended that you go online to book your in-person Visa appointment. As soon as you know the dates of your stay, allow at least a total of **approximately 8-10 weeks** ahead of your desired departure date.
- Some Embassies and Consulates may have differing processes and requirements for the Student Visa application process. **Please contact your designated Embassy or Consulate to verify these requirements and ensure that you have all required documentation in advance of your appointment.**



¹ Depending on your nationality, you may or may not need a Student Visa to remain in Italy for up to 90 days. Please consult [il Visto per l'Italia](#) to determine whether you need to get a Student Visa.

- If the Visa is not required, you will be able to enter Italy with a passport valid for at least three months after your planned date of departure from the Schengen Area.
- If the Visa is required, you may apply for it by making an online appointment to go in person to the Italian Embassy or Consulate in your country of legal residence not more than 90 days before the start of study term in Italy.

NON-EU STUDENT VISA AND ENTRY REQUIREMENTS IN MILANO

b. Documents Required²:

- Entry Visa Application Form (see e.g. the NY Consulate [form](#); form varies by Embassy/Consulate).
- Recent passport-sized photo.
- Valid national ID document (such as a Passport) which has an expiration date set at least three months later the end of your stay for which the visa is requested.
- Proof of living accommodation in Italy (e.g. a hotel booking or a [declaration of hospitality](#)).
- Document certifying adequate financial resources for the duration of your Visa term.
- Proof of health insurance valid in Italy for the duration of your planned stay (*see Step 2 for further information*).
- Proof of enrollment or pre-enrollment in the course of study to be followed in Italy (i.e., your university admission letter). The Embassy or Consulate will endorse this document at your in-person appointment. Please save the original document as you will be required to provide it as part of your application in Milano for the Residence Permit ("Permesso di Soggiorno"; Step 3).

c. Cost of Visa:

- € 50.00³.

d. Valid For:

- There are variable options for Visa validity length; you will specify the length needed as part of your application. Please note: Passport or other valid travel document must be valid for **at least three months longer** than the requested Student Visa term.

Step 2: Health Insurance (valid and obtained in the country of residence before applying for the Visa):

a. Process:

- You must bring proof of internationally valid health insurance coverage, effective for the same duration as per your Visa term, to the Italian Embassy or Consulate **when applying for your Student Visa**⁴.
- If you do not have existing internationally valid health insurance, a number of private providers offer qualifying coverage for Italy that can be applied for and obtained in your home country.

² If you are a foreign citizen already legally resident in a country party to the Schengen convention, you do not need an entry visa to live in Italy. You can enter Italy with the Residence Permit issued by your country of residence and your national passport, both valid.

It is recommended that you maintain photocopies of all documents that you bring to your Student Visa appointment. Please note that there may be additional documents required, depending on the specific type of study program that you will be following in Italy. Please consult [il Visto per l'Italia](#) for your specific case and to find out locations, websites, and contact details for Italian Embassies/ Consulates in your home country.

³ Please visit [il Visto per l'Italia](#), page of the Italian Ministry of Foreign Affairs, for further details and note that the Italian Embassy or Consulate will not accept checks or credit cards: be prepared to pay in cash or by money order.

⁴ You may optionally seek supplemental coverage upon arrival in Milano. Options for supplemental health insurance obtained in Italy include the Italian National Health Service ("Servizio Sanitario Nazionale", aka "SSN"). The SSN covers choice of general practitioner, admission to public or certified private hospitals, and emergency care. Voluntary subscription to SSN for students costs 149,77 per calendar year (that means, the subscription is valid from 1st January until 31st December of the year of application regardless the date of payment). Other private providers that offer supplemental insurance include Welcome Association Italy ("WAI"), which primarily covers emergency care. WAI cost: €71 for six months/ €120.00 for one year (non-EU students); €142 for six months/ €202 for one year (EU nationals under 40); €222 for six months/ €322 for one year (EU nationals 40-64)*. *Prices as of June 2019 and might be subject to change.

NON-EU STUDENT VISA AND ENTRY REQUIREMENTS IN MILANO

Step 3: Permesso di Soggiorno (obtained in Milano):

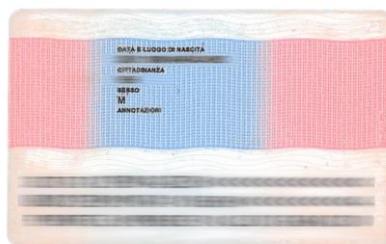
The Permesso di Soggiorno, aka the "Residence Permit" is the document required for non-EU nationals to validate legal residence in Italy for a designated period of time.

a. Process:

- You must apply for the **Permesso di Soggiorno** within **eight working days** of your arrival in Italy by going **in person** to a [Sportello Amico Post Office](#) (one marked with a "Sportello Amico" logo) where you obtain, fill out and submit the **yellow application kit**. Your university may have the Permesso di Soggiorno application kit available for you in your welcome materials; or consult a university representative to see whether they have the kit. However, you must fill out the application, take it to the Post Office, and follow all other steps below.
- In order to submit the application form at the Post Office, you must also purchase a revenue stamp (called "**Marca da Bollo**") at a "**Tabaccheria**" (a shop marked with a "T" sign), located throughout the City. The "Marca da Bollo" has to be affixed to the application form to be submitted.

Documents and items required for submission with the application form:

- Completed application form (*make sure to get a copy, as you will need it for subsequent purposes including during the fingerprinting process*).
- Revenue Stamp (a "Marca da Bollo").
- Copy of valid national ID document (such as a Passport).
- Photocopy of admission letter endorsed at the Embassy or Consulate in home country during Student Visa application process.
- Photocopy of self-certification print-out from your university in Italy, confirming your enrollment (provided to you in your university documentation).
- Photocopy of insurance policy or payment receipt, valid in Italy for duration of your Visa term.



NON-EU STUDENT VISA AND ENTRY REQUIREMENTS IN MILANO

- Copy of documentation that clearly states your name and certifying adequate financial resources for the duration of your Visa term (e.g.: a recently bank account report).
- You must sign and date the application form in front of a post officer at the Sportello Amico Post Office. Upon submission of the kit, you will receive a receipt as well as the time, date and place for your fingerprinting appointment with the local branch of the Italian national police ("Questura"), which is the next stage of your Permesso di Soggiorno application⁵.
- You will receive a user ID and password that will enable you to check on the issuance status of your Permesso di Soggiorno online at [Immigration Portal](#) (website section "Area Riservata Stranieri") OR on the [website](#) of the Italian National Police.
- After the appointment, it may take anywhere from several weeks to several months for issuance of your Permesso di Soggiorno. You will also receive SMS notification of the date, time, and place that your Permesso di Soggiorno is ready for pickup. In the interim, you will continue to use your application kit receipt as proof of your legal immigration registration and status.
- Upon notification that the Permesso di Soggiorno is ready for pickup, go to the designated location to retrieve the issued Permesso di Soggiorno.

For Questura fingerprinting appointment:

- You must go to the designated Questura location at the time and date of the appointment provided to you on the receipt you received at the Post Office upon submission of the Permesso di Soggiorno application (discussed above). At the Questura you will submit required documents that will be reviewed in a brief interview.

- **Documents required for the Questura fingerprinting appointment:**

- Application kit receipt.
- Copy of application forms from the kit.
- Copy of your Passport or other valid ID.
- Four passport-sized photographs.
- Original of insurance policy valid in Italy or receipt of payment for Italian insurance policy, valid for the duration of your Visa term.
- Original of document certifying adequate financial resources for the valid for the duration of your Visa term.

⁵ Please note: **until your Permesso di Soggiorno is issued, your application kit receipt will act as proof of your legal immigration registration and status, so keep it with you at all times** (you might also make a copy of it but the original one has to be shown in case of Police check). Also, obtain and keep a copy of the application kit forms, as they will be needed in the next step of the process, fingerprinting at the Questura.

NON-EU STUDENT VISA AND ENTRY REQUIREMENTS IN MILANO

b. Cost of Permesso di Soggiorno*:

- For submission of application kit:
 - €16 for Marca da Bollo (at Tabaccheria).
- Total cost at Post Office: €100.46, including the following⁶:
 - €30 to submit the application kit at the Post Office.
 - €30.46 cost of physical Permesso di Soggiorno card.
 - €40 cost of Permesso di Soggiorno for students (3 months to 1 year).
- For Questura appointment:
 - No additional fee.
- Total cost for Permesso di Soggiorno for Students: €116.46

c. Valid For:

- Three months to one year⁷.

d. Resources Cited:

- [Sportello Amico Post Office](#) locations in Milano.
- [Application kit](#) pdf online for download.
- [Guide](#) to filling out application kit from PolitecnicoMilano.
- Check status of your Permesso di Soggiorno application on the [Immigration Portal](#) (See website section "Area Riservata Stranieri"; please note that the English version of the website is under construction.)
- Check status of your Permesso di Soggiorno application on the website of the [Italian National Police](#) (Questura).

*Prices as of June 2019 and might be subject to change.

⁶ Please note that the Post Office will not accept foreign checks or credit cards. Please be prepared to pay in cash or by debit card.

⁷ For first renewal of the Permesso di Soggiorno, you must initiate the process at least 60 days before the expiration date of your current Permesso di Soggiorno. The renewal process and cost are largely the same as the process to obtain the Permesso di Soggiorno in the first instance. It differs only in that you are required to present the original and a photocopy of the current, expiring Permesso di Soggiorno at the Sportello Amico Post Office and at the in-person appointment at the Questura. You are also required to provide a photocopy of your academic transcript from your university in Milano demonstrating that you have successfully passed at least one exam during the validity period of your current Permesso di Soggiorno. **Upon first renewal, the new Permesso di Soggiorno is valid for one year.** The process, costs, and requirements for second renewal of the Permesso di Soggiorno are the same, with the additional need to provide a photocopy of your academic transcript from your university in Milano demonstrating that you have successfully passed at least two exams during the validity period of your current Permesso di Soggiorno. **Upon second renewal, the new Permesso di Soggiorno is valid for two years.**

NON-EU STUDENT VISA AND ENTRY REQUIREMENTS IN MILANO

Step 4: Tax Identification Number (“Codice Fiscale”; obtained in Milano):

The Codice Fiscale is a 16-character alphanumeric tax code specific to an individual. It is required for many purposes in Italy, including signing a lease, opening a bank account, purchasing or renting a car or scooter, signing a utilities contract, etc.

a. Process:

- Many universities in Milan have an agreement with the Italian Revenue Agency (“**Agenzia delle Entrate**”), which pre-issues the Codice Fiscale before your arrival. Please consult your welcome materials and university representative to check if the university has obtained the Codice Fiscale on your behalf.
- From autumn 2019, you might also visit the section “STUDENTS” on the Internet Site yesmilano.it ([click here](#)), register and book an appointment at the One Stop Shop located in Piazza dei Mercanti, 8 (Duomo metro station).
- You may also obtain the Codice Fiscale directly from the offices of the Agenzia delle Entrate (to find the location and contact information of the office of the Agenzia delle Entrate nearest you, please search for your address [here](#)).
- The Codice Fiscale is issued immediately.

b. Documents required:

- Valid national ID document (such as a Passport).
- Two copies from your Passport or valid national ID document of your Student Visa and bio data page.
- Permesso di Soggiorno OR receipt for Post Office application for Permesso di Soggiorno.
- Completed [application form](#) (may also be obtained at Questura or offices of Agenzia delle Entrate).

c. Cost of Codice Fiscale:

- There is no cost associated with the Codice Fiscale.

d. Valid For:

- There is no expiration date for the Codice Fiscale.

e. Resources Cited:

- Agenzia delle Entrate, tel.: 800 969 696; for the location and contact information of the office of the Agenzia delle Entrate nearest you, please search for your address [here](#).
- [Application form](#) for Codice Fiscale (please [click here](#) for detailed filling instructions).



Example of passport bio data page

NON-EU STUDENT VISA AND ENTRY REQUIREMENTS IN MILANO

Step 5: Certificate of Residence (“Certificato di Residenza”) and Municipal ID Card (Items obtained from the City of Milano’s Registry Office (“Anagrafe”) in Milano:

The Certificate of Residence is the document certifying that the person is permanently living on the city territory. Once obtained the Certificate of Residence and the Municipal ID Card, there are a number of benefits including the possibility of enrolling in the National Health System – thus benefiting from the health care assistance provided to Italian citizens – and participating to the local elections.

a. Process:

- Upon arrival in Milano, you might begin the process of registering with the Anagrafe of the City of Milan. This will allow you to obtain a **Certificate of Residence** (“Certificato di Residenza”) and a **Municipal ID Card**. As part of your application, you will be required to provide your **Codice Fiscale**, so you should begin the application **after** obtaining the Codice Fiscale (Step 4).
- To obtain the Certificato di Residenza you have to submit your application by in-person appointment at an [office of the Anagrafe](#) or via fax, email, or registered mail. To make an in-person appointment, you may call the helpline **020202** (available **Monday-Friday, 8 AM to 8 PM**, or by accessing the [online booking service](#) and registering as a user.) The blank application form for the registration with the Anagrafe is available [here](#) (please see [here](#) for an example of a completed application form.)
- The receipt of your application will be handed to you in case of in-person appointment or mailed to your inbox within **one to two weeks** in case of application submitted digitally. The registration process might take several weeks to be completed.
- The ID card will be issued after six working days. You can opt between receiving it at home by certified post or collect it at the Anagrafe office. As a personal document, the postman or the Anagrafe officer will give it to you in person only, after checking your identity. You may designate one proxy person during your application, that will get the letter on your behalf. You can also opt for picking up the ID Card at the Anagrafe office during opening hours. It may be a smart option if you or your delegated person are unsure to be at home when the postman arrives.



Municipal ID Card

b. Documents required to obtain the “Certificato di Residenza”:

- Completed application form.
- Original and copy of valid national ID document (such as a Passport).
- Original and copy of Codice Fiscale.
- Original and copy of Permesso di Soggiorno OR 1) original and copy of application for Permesso di Soggiorno and 2) original and copy of application receipt for Permesso di Soggiorno.
- a statement by your landlord or hosting person for the consent to reside in his/her home.

NON-EU STUDENT VISA AND ENTRY REQUIREMENTS IN MILANO

Municipal ID Card:

- Completed application form (might be filled during the appointment).
- Original and copy of valid national ID document (such as a Passport).
- Passport-size color photo.
- Original and copy of Permesso di Soggiorno OR 1) original and copy of application for Permesso di Soggiorno and 2) original and copy of application receipt for Permesso di Soggiorno.
- Codice Fiscale OR health insurance card.
- The operator will take two fingerprints of you, they will be encoded and saved in the card only for secure identification purposes. You will be requested if you consent to the donation of organs in case of death (the consent is totally free and not mandatory at all).

c. Cost:

- **For Municipal ID Card:** €22.20*. **Prices as of July 2019 and might be subject to change.*
- **For the Application to the Registry office:** There is no associated cost.

d. Valid For:

- There is no expiration date for the Certificato di Residenza (you must notify the Anagrafe within 20 days if you move.)
- The Municipal ID Card is valid for **10years** for adults.

e. Resources/ Contact Information:

- [Anagrafe office locations](#)
- [Online booking service](#) for the Anagrafe
- Application form for [Certificato di Residenza](#)
- Example completed application form for [Certificato di Residenza](#)

NON-EU STUDENT VISA AND ENTRY REQUIREMENTS IN MILANO

Checklist: Immigration Process for NON-EU Students Moving to Milano

- Step 1: Student Visa**
- Step 2: Health Insurance**
- Step 3: Permesso di Soggiorno**
 - Fill out/ submit application kit at Sportello Amico Post Office
 - Go to Questura for fingerprinting appointment
- Step 4: Codice Fiscale**
- Step 5: Certificato di Residenza and Municipal ID Card**

EU STUDENT VISA AND ENTRY REQUIREMENTS IN MILANO

Duration of Stay in Italy: More than 90 days⁸.

Step 1: Student Visa:

- a. **Process:**
- As EU citizen, you **do not need any Visa to enter Italy**. You can enter Italy with a valid national ID card or Passport.

Step 2: Health Insurance (obtained in country of residence):

- a. **Process:**
- Health insurance coverage in Italy is **not** mandatory. As an EU citizen you are covered for emergencies by the national health system by showing your European Health Insurance Card⁹.
 - **If you choose to seek internationally valid health care coverage**, a number of private providers offer qualifying coverage for Italy that can be applied for and obtained in your home country.

Step 3: Permesso di Soggiorno (Residence Permit):

- a. **Process:**
- As EU citizen, you **do not need any Residence Permit** ("Permesso di soggiorno").

⁸ For duration of stay in the Italy territory inferior to 90 days any bureaucratic step is required.

⁹ You can obtain the public health care coverage upon arrival in Milano bringing the S1 form issued and completed by your home town competent authority, together with the Certificate of Temporary Residence/Certificate of Residence, to transfer your original health insurance to Italian health service for the period of your stay (make sure you notify when you leave). In this way you will be assigned with a general practitioner in Milan and enjoy full access to all the public health services, free of charges.

In case you don't have a S1 form along with you, you can still obtain health insurance in Italy, including the Italian National Health Service ("Servizio Sanitario Nazionale", aka "SSN"). The SSN covers choice of general practitioner, admission to public or certified private hospitals, and emergency care. SSN costs € 149.77 per calendar year. Other private providers that offer supplemental insurance include Welcome Association Italy ("WAI"), which primarily covers emergency care. WAI cost: €71 for six months/€120.00 for one year (non-EU students); €142 for six months/€202 for one year (EU nationals under 40); €222 for six months/€322 for one year (EU nationals 40-64). *Prices as of June 2019 and might be subject to change.

EU STUDENT VISA AND ENTRY REQUIREMENTS IN MILANO

Step 4: Personal Tax Code (“Codice Fiscale”; obtained in Milano):

The Codice Fiscale is a 16-character alphanumeric tax code specific to an individual. It is required for many purposes in Italy, including signing a lease, opening a bank account, purchasing or renting a car or scooter, signing a utilities contract, etc.

a. Process:

- Many universities in Milan have an agreement with the Italian Revenue Agency (“**Agenzia delle Entrate**”), which pre-issues the Codice Fiscale before your arrival. Please consult your welcome materials and university representative to check if the university has obtained the Codice Fiscale on your behalf.
- From autumn 2019, you might also visit the section “STUDENTS” on the Internet Site yesmilano.it ([click here](#)), register and book an appointment at the One Stop Shop located in Piazza dei Mercanti, 8 (Duomo metro station).
- You may obtain the Codice Fiscale directly from the offices of the Agenzia delle Entrate (to find the location and contact information of the office of the Agenzia delle Entrate nearest you, please search for your address [here](#)).
- The Codice Fiscale is issued immediately.

b. Documents required:

- Valid national ID document (such as a Passport).
- Two copies from your Passport or valid national ID.
- Completed [application form](#) and university enrollment certificate

c. Cost of Codice Fiscale:

- There is no cost associated with the CodiceFiscale.

d. Valid For:

- There is no expiration date for the CodiceFiscale.

e. Resources Cited:

- Agenzia delle Entrate, tel.: 800 969 696; for the location and contact information of the office of the Agenzia delle Entrate nearest you, please search for your address [here](#).
- [Application form](#) for Codice Fiscale (please [click here](#) for detailed filling instructions).



Example of **passport** bio data page

EU STUDENT VISA AND ENTRY REQUIREMENTS IN MILANO

Step 5: Certificate of Temporary Residence (“Certificato Dimora Temporanea”), Certificate of Residence (“Certificato di Residenza”) and Municipal ID Card (Items obtained from the City of Milano’s Registry Office (“Anagrafe”) in Milano:

The Certificate of Temporary Residence is certifying that the person is legally registered at the Local Registry (“Anagrafe”), thus enjoying a number of services dedicated to local Italian citizens; this is mandatory for EU Citizens staying for more than 90 days.

The Certificate of Residence instead is the document certifying that the person is permanently living on the city territory. Once obtained the Certificate of Residence and the Municipal ID Card, there are a number of benefits including the possibility of enrolling in the National Health System – thus benefiting from the health care assistance provided to Italian citizens – and participating to the local elections (restrictions may apply).

a. Process:

Upon arrival in Milano, if you intend to stay for more than 90 days, you must register with the Anagrafe of the City of Milan to obtain a **Certificate of Temporary Residence** (“Certificato di Dimora Temporanea”)¹⁰. Alternatively, you might also apply as permanent resident, obtaining a **Certificate of Residence** (“Certificato di Residenza”) and a **Municipal ID Card**.



Municipal ID Card for Milano

- To obtain the “Certificato di Dimora Temporanea”, you may go in person to the office of the Anagrafe and see a representative. From autumn 2019, assistance on the application will be provided at the international students’ desk located in Milano, Piazza dei Mercanti,8. To register and obtain an appointment please visit <https://www.yesmilano.it/en/students>.
- To apply for the Certificato di Residenza you have to book an in-person appointment at an [office of the Anagrafe](#) or submit the application via fax, email, or registered mail. To book an in-person appointment, you may call the **helpline 020202** (available **Monday-Friday, 8 AM to 8 PM**, or by accessing the [online booking service](#) and registering as a user.) The blank application form for the registration with the Anagrafe is available [here](#) (please see [here](#) for an example of a completed application form.)
- The receipt of your application will be handed to you in case of in-person appointment or mailed to your inbox within **one to two weeks** in case of application submitted digitally. The registration process might take several weeks to be completed, instead.

¹⁰ Every EU citizen living on the Italian territory for more than 90 days, not yet registered to the City Registry, is requested to apply for a Certificate of Temporary Residence (“Certificato di Dimora Temporanea”). Differently from the registration as permanent resident, the “Certificato di Dimora Temporanea” has a validity of one-year time and does not imply the loss of your residency in the country of origin. Moreover, if the “Certificato di Residenza” and the Municipal ID card directly entitles you with the enrollment to the Italian National Health System, the “Certificato di Dimora Temporanea” must be accompanied by the S1 form for a full health care assistance in Milano ([click here for further details](#)).

EU STUDENT VISA AND ENTRY REQUIREMENTS IN MILANO

- The ID card will be issued after six working days. You can opt between receiving it at home by certified post or collect it at the Anagrafe office. As a personal document, the officer of Anagrafe will give it to you in person, after checking your identity. You may designate one proxy person during your application, that will get the letter on your behalf. You can also opt for picking up the ID Card at the Anagrafe office during opening hours.

b. Documents required for either permanent temporary residence registration:

- Passport or identity card valid for foreign travel, issued by the European country of origin.
 - European Health Insurance Card.
 - Self-declaration of economic coverage.
 - Proof of University Course enrollment.
- If applying by fax, email, or registered mail (only for permanent residence registration):
 - Proof of enrollment in an academic course.
 - Income tax return.
 - Documents proving registration with the National Health Service or documentation proving the existence of an insurance policy that covers all medical expenses of all members of the family for whom you are seeking enrolment (e.g. copy of the insurance contract, statement by the insurance carrier, etc.).

Municipal ID Card:

- Original and copy of valid national ID document (such as a Passport).
- Passport-size color photo.
- Codice Fiscale OR health insurance card.

c. Cost:

- **For Municipal ID Card:** €22.20 **Prices as of July 2019 and might be subject to change.*
- **For the application as permanent resident:** There is no associated cost.

d. Valid For:

- The Municipal ID Card is valid for **10 years** for adults.
- There is no expiration date for the registration as permanent resident (you must notify the Anagrafe within 20 days if you either change address or leave the city).

e. Resources/ Contact Information:

- [Anagrafe office locations](#)
- Application form for [Certificato di Residenza](#)
- Example completed application form for [Certificato di Residenza](#)
- [Online booking service](#) for the Anagrafe

EU STUDENT VISA AND ENTRY REQUIREMENTS IN MILANO

Checklist: Immigration Process for EU Students Moving to Milano

- Step 1: Student Visa**
- Step 2: Health Insurance**
- Step 3: Permesso di Soggiorno**
 - Fill out/ submit application kit at Sportello Amico Post Office
 - Go to Questura for fingerprinting appointment
- Step 4: Codice Fiscale**
- Step 5: Certificato di Dimora Temporanea, Certificato di Residenza and Municipal ID Card**